

FERPA RELEASE FORM

Permission for Access to
Non-Directory Information

- This form allows parents to grant their child's doctor permission to access their child's SCHOOL ATTENDANCE INFORMATION ONLY, as maintained by the child's school, _____.
 - Doctors may receive attendance information only from your child's school district. Behavioral and academic information is not to be released.
 - All permissions granted will stay in effect until revoked by the parent. Please return this form to the front desk at your doctor's office.
 - SEE BACK PAGE FOR DEFINITIONS OF FERPA, EDUCATIONAL RECORDS, AND PUBLIC RECORDS.
- I give permission for my child's doctor to have access to his or her school attendance records.
- I give permission for my child's doctor to send an excuse note directly to the school, for the appointments resulting in missed time from school.
- I give permission for my child's doctor to speak to the school nurse and/or guidance counselor.

PLEASE PRINT CLEARLY

Release to OR Cancel release TO _____
Name

Print Student's Name

Student Number

Print Parent Name

Parent's Signature

Date

WHAT IS FERPA?

The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) prohibits access to, or release of, educational records or personal identifiable information contained in such records (other than directory information) without the written consent of the parent/student.

WHY SHOULD I SIGN THIS FORM?

If you sign this form, the doctor you have given access to will be able to discuss your child's attendance to assure the best interest of your child remain at the center of every medical decision made.

CAN I CHANGE MY MIND?

Yes. If you decide that you no longer want others to have access to your child's records just fill out a new form and cancel the release.

WHAT TYPES OF INFORMATION WILL BE RELEASED TO THE DESIGNATED PARTIES IF I SIGN THIS RELEASE?

Attendance records only.