



United Way of York County

United Way of York County
140 East Market Street York, PA. 17401
Phone: 717-843-0957, ext. 822 Fax: 717-843-4082

Confidential Application for Pre-Kindergarten/Preschool Scholarships

Description and Criteria

United Way of York County values how positive early learning experiences can affect a child for their lifetime. A child's brain develops so rapidly in their first years, it's almost impossible for us to imagine. By age five, about 90% of our brains are developed. United Way supports York County families in their journey towards finding quality early learning experiences for their children. The scholarship is awarded for January through June and July through December.

Eligibility Requirements

To qualify for a scholarship, the parent(s) of the student(s) must either **reside or be employed** by a company located in York County. The student must be a resident of Pennsylvania. An eligible student is a Pre-K student who is 3, 4 or 5 years of age. The child must attend an approved Pre-K program and be a member of a household with an annual household income of not more than \$105,183 except that an additional income allowance of \$18,514 is permitted for an eligible student with a disability, and for each other dependent as defined by the IRS living within the same household. To be considered an eligible student with a disability a student must meet the following criteria: (1) is either enrolled in a special education pre-kindergarten program or has otherwise been identified as a "child with a disability" as defined in 34 CFR §300.8; (2) needs special education and related services; (3) is enrolled in a pre-kindergarten program and (4) is a member of a household that does not exceed the maximum annual household income.

Prior to filling out the application, families should work with their Center Director to determine if any other financial assistance is available. Families must utilize other financial assistance available first.

For a list of approved Pre-K programs in York County, please contact Julie Myers at myersj@unitedway-york.org or 717-843-0957, ext. 822.



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Initial Application

Applications will be taken on a rolling basis throughout the year. Approval of applications will be based on availability of funds. All scholarship awards are paid directly to the Pre-Kindergarten program on behalf of the students and should be credited by the school to the students account on a monthly basis. Scholarship awards may not exceed the actual amount of tuition charged by the program, including other scholarships and tuition assistance for the child, nor shall the scholarship exceed the amount of tuition charged to non-scholarship students. Each June and December, parent/guardians must reapply for the scholarships. Please allow up to two weeks for communication regarding status of an application.

1. Name of parent(s) or guardian(s) residing with student (and primary custodian)

Name (Please print neatly): _____

Relationship to student: _____

Name (Please print neatly): _____

Relationship to student: _____

2. Primary contact information (Please print neatly)

Street Address: _____ City: _____ State: _____ Zip: _____

County: _____ Home Phone: _____ Work Phone: _____

Other Phone: _____ Email: _____

If you **do not** reside in York County, please provide the following:

Place of Employment: _____

Company Address: _____

3. Please provide information for each dependent applying for a scholarship.

Child: _____

Full Name (First, MI, Last)

Age

Birthdate

Name of Preschool: _____

Start Date: _____ Number of Days per Week: _____ Number of Hours per Day: _____

Expected Kindergarten Start Date: _____

Are you currently receiving child care assistance from Child Care Information Services (CCIS)?

Yes _____ No _____

Is your child a Pennsylvania resident?

Yes _____ No _____



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Child: _____
Full Name (First, MI, Last) Age Birthdate
Name of Preschool: _____
Start Date: _____ Number of Days per Week: _____ Number of Hours per Day: _____
Expected Kindergarten Start Date: _____
Are you currently receiving child care assistance from Child Care Information Services (CCIS)?
Yes _____ No _____
Is your child a Pennsylvania resident?
Yes _____ No _____

4. Please list the name and relationship of ALL ADDITIONAL individuals living in the same household as the applicant(s) and child(ren).

Name	Relationship to parent/ guardian	Age	Dependent
_____	_____	_____	yes no
_____	_____	_____	yes no
_____	_____	_____	yes no
_____	_____	_____	yes no
_____	_____	_____	yes no

5. **Attach** a complete photocopy of your most recent **Federal IRS Tax Return- Form 1040, 1040A, or 1040EZ Forms** for **ALL** wage earning adults residing with the applicant. If you do not file an IRS Form 1040 and receive only nontaxable income please submit documentation/verification of your nontaxable income. (This is required for acceptance of this application).

6. **Signature of Parent(s) or Guardians(s)**

I/We certify that all information on this form, as well as all supporting documentation, is true, correct, and complete to the best of my/our knowledge and that all household income has been reported. I/We understand that deliberate misrepresentation of this information may result in the scholarship being denied or revoked.

Signature _____	Date _____	Printed Name _____
Signature _____	Date _____	Printed Name _____



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EITC Pre-K Scholarship Program – Policy and Procedures

1. The amount of scholarship paid for any individual students shall not exceed the actual stated tuition and fee charges by the school.
2. The scholarship will be paid directly to the school on behalf of the students. The family shall not receive any direct cash benefit from the scholarship.
3. Scholarships will be issued on a rolling basis. Approved scholarships will be honored for the period of six months: January through June, and July through December. All eligible families must reapply and scholarships are awarded on a first-come, first-served basis by both approved Pre-K programs and by overall application submission date and times. Scholarships funds will only be distributed once United Way receives receipt of the signed Scholarship Accountability and Reimbursement Form and monthly attendance records from the Pre-K program.
4. The school must credit the scholarship to the students account on a prorated monthly basis.
5. The school and the parent must notify United Way immediately of a student withdraws, is removed from the school, or otherwise becomes ineligible for EITC scholarship funding.
6. Acceptance of this scholarship does not exempt the family or student from abiding by the policies of the school. The school has the right to remove a child from the program for failure to abide by their policies.
7. EITC funds may not be used to hold a space for a student who is not actively attending the program. Children who are absent for 10 consecutive days without a medical excuse will automatically be removed from the scholarship program. Proof of medical illness may be required for approval of the medical exception.
8. Prior to filling out the application, families should work with their Center Director to determine if any other financial assistance is available. Families must utilize other financial assistance available first.
9. Selection of the scholarship will be determined without regard to race, color, gender, religion, or similar characteristics of the applicants. Scholarship amounts are based on a sliding income scale determined by United Way as well upon the availability of funds, number of approved Pre-K programs, and the number of eligible applicants.
10. All applications must be fully completed by the applicant in order for the application to be considered, including the Application Form, a copy of the most recent Federal Income Tax Return, and a letter from the preschool administration verifying the child is in fact enrolled and their start date.
11. All application information will be maintained by United Way of York County in the strictest confidentiality, including income information.

By signing this form, we agree to abide by the EITC Scholarship Program Policies and Procedures. Further, we acknowledge that failure to abide by these policies and procedures may result in the student's removal from the EITC scholarship program and the parent or guardian will be responsible for any monies owed to the school. (THIS FORM MUST BE RETURNED WITH THE APPLICATION)

Signature

Relationship to Child

Date